



## Room Set Up for Kari Berit

Cell phone: 612-384-8080

### **Workshops:**

*Room arrangement*—classroom style is preferred, with room enough to move around for interaction.

*Stage*—with larger groups, a small stage is necessary; however, Kari Berit will move around the group, so please make access easy.

*Props*—standard banquet table for Kari Berit to display items, placed slightly to her right.

*Sound*—wireless lavalier microphone with a wireless hand-held microphone for group participation.

*Audio Visual*—depending on group size, an easel will be used. Kari Berit prefers the “Post-It Note™” kind, so that sheets can be temporarily placed on surrounding walls. Please refer to your contract.

*Handouts*—a master will be sent to the event contact ahead of the workshop—to be duplicated for all program participants (refer to your contract). The handouts are to be distributed to participants immediately prior to the start of the workshop.

*Book Sales*—in order for Kari Berit to interact one-to-one with participants, sales of books should take place off to the side or back of the room. Please refer to your contract for details.